



OFFICE OF THE PRINCIPAL SOUTH EAST MANIPUR COLLEGE

(Government – NAAC Accredited College)
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Affiliated to the Manipur University

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Date: 12/6/2021

NOTIFICATION

Komlathabi, the 12th June, 2021

In pursuance of Directorate of University & Higher Education Order No.3/3-116/2018 dated 11th June, 2021, an online meeting of all the Heads of the Departments and the teacher representatives of the Departments was held on 12th June, 2021 at 11 a.m through Google Meet to discuss and opine on the possibility of online classes to be conducted for the students of 2nd, 4th and 6th Semesters. After minute discussion, the following resolutions were unanimously passed by the members present:

1. To take up online classes for 2nd, 4th and 6th Semester Students in the following mode:
 - a. Use of online platforms such as Zoom, Google Meet, Webex etc. to interact with the students on virtual mode.
 - b. Preparation of written notes of the class lectures unit-wise by each Teacher and share it through Whatsapp or Email.
 - c. Preparation of Video clips of at least 1 to 2 class lectures unit-wise by each Teacher and share it through Whatsapp or Email.
2. The records of attendance of all the students for each online class conducted, Video Clips, Study Materials and lesson plans for the next week are to be submitted to Dr.N.Ajith on weekly basis so as to consolidate in the system Department-wise and be submitted to the Principal for further necessary action.
3. HoDs or members present are to relate it to their faculty members and work out accordingly.
4. The Resolutions passed are to be implemented by the Teaching faculty of all the Departments headed by the HoDs with immediate effect.

A detailed time table for BA/B.Sc 2nd and 4th Semester students will be prepared by the office and notified by 16th of June, 2021. However for PHS/ BCA/BFT 2nd, 4th and 6th Semesters as well as BA/B.Sc 6th Semester, Heads of the Departments concerned are to prepare the detailed time table and submit it within 16th June, 2021.

All the Teaching faculty are to sincerely perform their duties as stated above and it will be weekly monitored by the Director, University & Higher Education (U) through the Principal of the College.

(DR.L.KHILONI)

Principal

South East Manipur College, Komlathabi

Principal
South East Manipur College
Komlathabi