

Meeting on 28th July, 2025

Agenda:

- ① Teachers' Orientation
- ② Induction Program
- ③ IQAC Plan
- ④ Class Commencement
- ⑤ Scholarship
- ⑥ Attendance and Assembly.
- ⑦ Student Union new Selection.

Members Present:

- ① Dr. Nandan
- ② N. Patil Mayor
- ③
- ④ Ngoruh Ruth Mayor

Signature

NS

Fitter

Ruth

Report / Resolutions:

1. Teachers' Orientation on 30th of July '2025
2. Students' Induction Program on 1st Aug '2025.
- IQAC Activity video.
3. Theme:
3. Start with the AQAR. If more people needed will add accordingly.
→ IQAC Seminar talk. focus on Academic in Aug '25.
4. Date of Commencement of Class from 4/8/2025.
5. Scholarship - same as last year. Attendance for August 2025 - 1st list on 1st week of September '25.

6. Assembly from August '25 & attendance of important for scholarship.

7. Call a Meeting with Principal and Convenor to fill in the Student Union Vacant posts.

Recorded by
Ngoruh Ruth Meyer

**SOUTH EAST MANIPUR COLLEGE, KOMLATHABI
INTERNAL QUALITY ASSURANCE CELL**

MEETING NOTIFICATION

12th September 2025

This is to notify all the members of Internal Quality Assurance Cell (IQAC) that meeting of 2025 will be held at IQAC office on 17th September, 2025, Wednesday at 12 noon. Your timely Presence will be highly appreciated.

Agenda for the meeting:

1. College Inspection
2. IQAC Annual Seminar
3. Miscellaneous


12/9/2025
Dr. Miranda Bembem Mutuwa
IQAC Coordinator

Meeting on 19th September, 2025

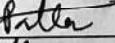
AGENDA:

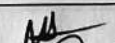
1. College Inspection for 4 year upgradation.
2. IQAC Annual Seminar
3. Annual Committee Report and Reshuffle of members
4. Formation of Career Counseling Committee
5. IQAC Picnic

Members Present:

- ① Dr. Mexanda B. Miture
- ② N. Parthar Mayon
- ③ Ksh. Surash Singh
- ④ Dr. Nymthun Likhon Mayon
- ⑤ Mr. Chongtham Rajen Indu
- ⑥ Sachin Ryan Chomking Mayon

Signature


 Father
 Mr.

 Mr.

 Mr.

 Mr.

 Mr.


Report / Resolutions:

1. ^{College} Department Profile will be updated once all department profile are reviewed.
2. Seminar date will be finalised once the inspection is over.
3. All committees to submit Annual Committee Report by 15th October, 2025.
4. A follow-up meeting after the reports are reviewed for reshuffling and appointment of new members.
5. A new committee i.e. Career Counseling Committee will be formed.

6. Picnic will be organised on 2nd October 2025 after the picnic work.

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Date ___/___/___

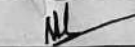
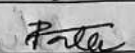
Meeting on 27th September, 2025Agenda:

- ① Picnic
- ② ~~Sports~~ October Activities
- ③ Fresher's meet
- ④ Committee report submission date & Reshuffling of members date.
- ⑤ Sports week.
- ⑥ General student scholarship.
- ⑦ Assembly.

Members Present

1. Mviandu
2. Dr. Ngamithan Lubu Ngoy
3. N. Pather Mayon
4. Thonithan Rajin Sult
5. Seoben Ryan Chundij Mayon
6. Ngorech Ruth Mayon
- 7

Signature:



Report/Resolution:

1. Venue - Hostel Date: 2nd Oct '25 after social work.
 Work load > Sir Pather & Sir Ngamithan.
 & meeting to them

2. October Activities:

- i) 3rd and 5th Semester internal Assessment to be fixed.
- ii) A Copy of the Internal Assessment marks to be kept in the IQAC office.
- iii) IQAC and Examination Committee to streamline a date for annual Internal Assessment.

3. Freshers' Meet -
- i) 2nd week of October
 - ii) IQAC representative - Sir Nyanthen
 - iii) Meeting of IQAC coordinators, Principal, Representative and Student Union on 1st October '2025'

4. All Committee to submit the annual report by 20th October '25.
After the report submission, in the 1st week of November - member reshuffle.

5. General student scholarship -
- 2025 - 13 general students.
 - Int notification this week.
 - Scrutiny by IQAC.

- ⑥ Assembly:
- IQAC to write a letter to Principal.
 - Suggest Academic Committee to be in charge.

- ⑦ Sports week: Date - 28 to 31st Oct '25
- Reshuffle of all staff and student group.
 - Events same as last year.
 - Venue - Kapaam ground.

Recorded by
Nyanthen Ruth Nyan.

Meeting on 12th November, 2025

Agenda:

- (1) Guidelines for Students' mental well-being
- (2) Committee formation - Career guidance and Counselling
- (3) Induction for 4th year
- (4) MDC & VAC - for 1st semester.

Members Present:

1. Dr. Chantham Rajin Dr D
2. Dr. Merande
3. N. Pattar Mayon
4. Seeban Ryn Chundhy Mayon
5. Ngoruh Rute Mayon
6. Nsh. Siereet Duth
7. R. Anilā Mayon

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Anilā.

Report:

1. Ma'am Anilā will attend the
2. The 4th year committee will take the responsibility for the induction.
3. MDC & VAC - for 1st Semester to decide at the next academic committee.

IQAC & RUSA

Date 20/12/25.

Meeting on 20th December 2025

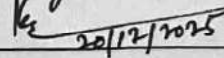
Agenda:

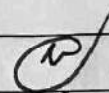
- 1) RUSA / Action Plan for implementation of soft components under PM-USHA.

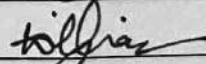
Members Present:

1. Mr. Purnel Singh
2. Dr. Chongtham Rajen
3. Dr. Rander
4. Dr. William Mayon
5. Sushma Raj Choudhary Mayon
6. Ngoreuh Ruth Mayon

Signature

 20/12/2025







Ruth.

Report -:

1. Self Defence for girls tentative - 7th Jan'25 to 12th Jan'26
2. Workshop on Gender Equity for teachers - Feb 1st 2026. 30/1/26.
3. Gender Sensitization - 10th Jan 2026.
4. Awareness Prog - Last week of Jan'26.

**SOUTH EAST MANIPUR COLLEGE, KOMLATHABI
INTERNAL QUALITY ASSURANCE CELL**

MEETING NOTIFICATION

22nd January 2026

This is to notify all the members of Internal Quality Assurance Cell (IQAC) that 6th meeting of 2026 will be held at IQAC office on 23rd January, 2026 at 12 p.m. Your timely Presence will be highly appreciated.

Agenda for the meeting:

1. AQAR 2023-24
2024-25
2025-26
2. Binary NAAC
3. Death line
4. Responsibility allocation:
 - a. Assembly
 - b. Institutional calendar & Academic calendar
 - c. Prospectus
 - d. State Level Competition.
5. Miscellaneous

6th Meeting of 2026. on 23rd January, 2026.

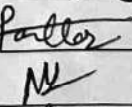
Agenda:

1. AQAR 2023-24
2024-25
2025-26
2. Binary NAAC
3. Deadline
4. Responsibility allocation
 - a. Assembly
 - b. Institutional Calender & Academic Calender
 - c. Prospectus
 - d. State level Competition.
5. Miscellaneous.

Members Present

1. Dr. Meinda B. Mulina
2. Dr. Chongtham Rajin Inda
3. N. Parthar Mayor
4. Dr. Ngamthou Sabin Mayor
5. Ngoruh Rukh Mayor
6. Sabin Rya Chongtham Mayor

Signature.



 Parthar
 N
 Rukh


Report / Resolutions:

1. Weekly 1 [27 to 31] ^{Jan'26}: All ~~the~~ will work together and complete each criteria as we go. Collect all the data - the 3 years all together.

Week - 1 = Criteria 1 of the AQAR

→ End month meeting we will decide the deadline.

2. Responsibility allocation :

- ① Website - Sir Rajan.
- ② Facebook - Sir Naganthar
- ③ Institutional Calender / Academic Calender - Sir Ryan
- ④ Prospect - Sir Rajan.
- ⑤ Assembly - Sir Parthar

3. Conduct a career counselling program in the month of March.

Responsibility allocation
 1. Website
 2. Facebook
 3. Institutional Calender & Academic Calender
 4. Prospect
 5. Assembly

Signature

Date

Place

Signature

Date

Place

Members Present

Mr. Rajan & Mr. Naganthar

Mr. Parthar & Mr. Ryan

Mr. Parthar & Mr. Ryan

Mr. Parthar & Mr. Ryan

Mr. Parthar & Mr. Ryan

Mr. Parthar & Mr. Ryan

Mr. Parthar & Mr. Ryan

Signature / Resolution

Date

Place

Signature

Meeting of IQAC member with Mental Health Training Participants on 4th Feb '2026. at IQAC office.

Agenda: Two days training programme on Student's Mental Well being, Protection Norms & Grievance Redressal Mechanism

Members Present :-

	Signature Designation
1. M. Bandhani Singh	Lept. of Sanitation
2. Dr. Nigamthun Serben Mayon	IQAC Member.
3. Mayrose Ngoruh	Dept. of Pol. Sc.
4. Tonnie Ng. Mayon	Dept of Sociology
5. Serben Rya Chahij Mayon	IQAC member
6. Ngoruh Ruth Mayon	" Rector
7. N. Parthar Mayon	Patron

Report/Resolution:

1. Room 1 → Ngoruh Tonnie Mayon

Refreshment → Bandhani

List of Participants & whatsapp group. - Ngoruh Mayrose.

Registration - Tonnie Ngoruh Mayon.

Tea - Ningthem.

Prog printing - Ngoruh Ruth Mayon.

Workload - Sanjoy & Scripham.

[Light, Sound, Banner]

Meeting of IBAC Members with Principal, SEMCO
at the Principal's Chamber.

Date: 01/04/2026

Time: 12 noon

Members Present.

Signature

1. N. Parthar Mayon
2. Ngorich Ruth Mayon
3. Serben Ryan Chemsing Mayon

Parthar
Ruth
Ryan