

A meeting of the IQAC was held today, the 26th Feb'24 at the IQAC office with Principal in the chair.

Agenda:

① AQAR Submission. (June'22 to May'23).

② New IQAC members.

Resolution:

1. Allocation of the Duties

1. Miranda Dr. Miranda Bembem Mutivira
2. Cr. William Moyon & Dr. Rita Taroa
3. N. Parthar
4. St Ngamthen Serbum Moyon
5. Ngoruh Ruth Moyon
6. Serbum Ryan Chumshing Moyon
7. Raet Omilan Moyon.

2. Next Review on 28/2/24 at 2:00 pm

3. The meeting resolved that the AQAR June 22 to 23 May 23 will be submitted by 29th Feb'24.

4. Best Practice -

- a. Inter department Sports Meet.
- b.

5. To prepare Action plan 2023-2024.

6. Every end of Semester IQAC will visit each department.

7. The following are appointed as the new IQAC members.

for the 2nd Cycle. - ① N. Parthar ② St. Ryan ③ Ng. Ruth ④ Dr. Rajar

⑤ St. Ngamthen ⑥ Ng. Serbum ⑦ Ng. Chumshing

Members Present : 11

Name	Designation	Signature
1. Miranda	Asst. Prof.	(11)
2. Dr. L. Khiloni	Principal	
3. Paul Omben	Asst. Prof.	
4. Ngathwa Sabu Mayan	Asst. Prof.	
5. Aita Iaro H	Asst. Prof.	
6. Manderla Ngorun Mayan	Asst. Prof.	Manderla
7. Dr. William Mayan	Asst. Prof.	
8. N. Partho Mayan	...	
9. Ngorun Ruth Mayan	IQAC member	Ruth
10. Monica Jasmine Laghu	Former Coordinator	
11. Sabu Mayan	IQAC member	

(Dr. MIRANDA, DMBEM MUTUWA) 12/86

(Dr. L. KHILONI)

Sessional Secy.

Chairperson

SOUTH EAST MANIPUR COLLEGE, KOMLATHABI
INTERNAL QUALITY ASSURANCE CELL



This is to notify all the members of Internal Quality Assurance Cell (IQAC) that 2nd meeting of 2024 will be held at IQAC office on 4th March, 2024 at 1pm. Your timely Presence will be highly appreciated.

Agenda for the meeting:

1. Progress and review of AQAR 2022-23
2. Academic Calendar 2023-24
3. General body meeting and Committee selection
4. Official notification and Appointment letters of new IQAC members
5. Women's day celebration 2024
6. IQAC monthly/quarterly talk or seminar
7. Miscellaneous


Principal
South East Manipur College
Komlathabi

2nd Meeting of 2024 in timebook S
Date _____

A meeting of the IQAC was held today, the 4th March '24 at the IQAC office. The meeting was chaired by the IQAC.

Agenda:

1. Progress and Review of AQAR 2023-23.
2. Academic Calendar 2023-24 & phase I meeting.
3. General body meeting and Committee Selection.
4. Official notification and appointment letters of new IQAC members. (The meeting was held at the IQAC office.)
5. All members to submit their quarterly reports by 10th March 2024.
6. IQAC members to submit their quarterly reports by 10th March 2024.
7. Miscellaneous.

Resolution/Report : The meeting was held on 4th March 2024 at the IQAC office.

1. Criteria 1 → 50%
Criteria 2 → 20%.
2. Criteria 3 → Student Survey for 2023-24 by April.
Criteria 3 → i) To send out notification regarding funding from Govt/Non-Govt agencies by a fixed date.
ii) uploading website all the activities for future updates.
→ 50%

- Criteria 4 →
(Criteria 5) → To submit the annual report of various committees by 10th April 2024.
Criteria 6 → To fix the last date of submission of certificates.
HS' Drona → To encourage all teachers who have not participated in any FDPs to join.

Suggestion → Every Criteria to maintain proper proofs from now
→ Start uploading from next week.

2. Academic Calendar 2023-2024/1 →

1. Holiday list
2. Observe the various Day/Events
3. Entrust various prog^s with different department to be done next week.

3. General Body meeting & committee selection

- ① will introduce the new IQAC team
- ② Academic calendar 2023-24 to 2024-25 release on the day
- ③ As of today all committee are dissolved however the women's cell will conduct the women's day
- ④ 14th March '24 will be the selection will be taken up on the 6th March
- ⑤ 14th March '24 will be the General Body meeting.

4. Deadline by end of March the appointment letters of new IQAC members.

5. Women's Day Celebration :

Suggestions :- to visit women markets and hand out pamphlets.

6. Quarterly - IQAC Seminars/Talks for

for students and teachers.

7. Internet connection for IQAC

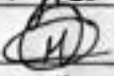
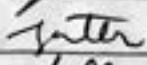
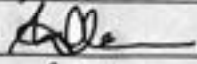
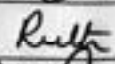
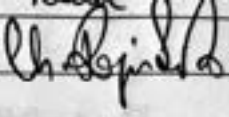
8. Every end of Semester (last month before exam)

there will be a IQAC to departmental visit to review the departmental activities.

9. Next IQAC meeting on 18th March '24

will be a meeting with all members at 10:00 AM

Members Present.

Name	Designation	Signature
Miranda	Coordinator	
Ngontho	Member	
Rya Chuaing	"	
N. Porter Mayon	Member	
Co. William Mayon	"	
Ngontho Rutt	"	
Cholajin Li	IT Admin. off.	

Date 6/4/24

3rd Meeting of 2024

A meeting of the IQAC was held today, the 6th April 2024, at IQAC office.

Agenda:

1. Progress and Review of AQAR 2022-24
2. Criteria-wise Reviews.
3. Criteria 7
4. AQAR submission. Deadline.
5. Streamlining Departments documentation with IQAC
6. Miscellaneous.

Resolution/Reports:

1. Progress of AQAR 2022-24

C-1	- 54.5%
C-2	- 100%
C-3	- 100%
C-4	- 92.31%
C-5	- 61.54%
C-6	- 93.75%
C-7	-

2. Criteria wise reviews.

C-4 : 4.1.1 ✓ i) Only 4.2.4 & 4.4.2 needs to be reviewed further.

C-3 :

- i) Any progⁿ organised by Committee or departments will prepare the ATR (Action Taken Report) of the event.
- ii) 8 Students collecting village survey for UBA can be given internship certificate.

C-5:

- i) 5.1.4 - Before May conduct a Career counseling

- ii) 5.2.1.1 → All Students doing various jobs.
 - iii) 5.2.4 5.4.1 → Alumni Survey include question which cover these areas.
 - iv) 5.1.3 → Contact departments/committees to conduct the events.
 - v) To collect data of student progression create a google forms and send with Sir Layan.
- C-2: A few supporting needed to be added and recheck.

C-6:

- i) 6.3.5: Self Appraisal System to start as describe in the response.
- ii) Add a Performance Appraisal System in IQAC list to department requisite.

C-7:

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P2-2005 RADA P

0% 200 - 1-0

0% 001 - 2-0

0% 001 - 2-0

0% 18.5P - 1-0

0% 22.12 - 2-0

0% 25.5P - 2-0

- 1-0

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Members Present :

Name	Designation	Signature
Ngorech Ruth Mayon	Member, IQAC	Ruth
Nganther Saka Mayon	"	MS
Dr. William Mayon	Asst. Prof.	Kallin
Saka Nya Chindig Mayon	Member, IQAC	Rya
S. N. Porter Mayon	Member IQAC	Jette

**SOUTH EAST MANIPUR COLLEGE, KOMLATHABI
INTERNAL QUALITY ASSURANCE CELL**

MEETING NOTIFICATION

23rd May, 2024

This is to notify all the members of Internal Quality Assurance Cell (IQAC) that 4th meeting of 2024 will be held at IQAC office on 24th May, 2024 at 11 a.m. Your timely Presence will be highly appreciated.

Agenda for the meeting:

1. AQAR REVIEW REPORT AND CORRECTION
2. PROSPECTUS
3. NEW SESSION
4. INSTITUTIONAL CALENDAR
5. MISCELLANEOUS


Principal
South East Manipur College
Komiethabi

Principal
South East Manipur College

4th Meeting of 2024.

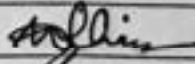
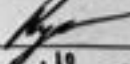
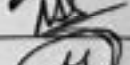
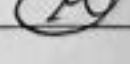
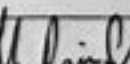
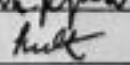
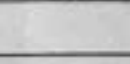
Date : 24-05-2024

Time : 12:00 Noon

AGENDA .

1. AQAR Review Report and Correction
2. Prospectus
3. New Session
4. Institutional Calendar
5. Miscellaneous .

Members Present .

SL NO	Name	Designation	Signature
1.	Dr. Williams	Member	
2.	S.R. Chomthong Moya	Member, IQAC	
3.	Dr. Ngarth Puth Moya	Member	
4.	Dr. Mwanda P. Muthura	Co-ordinator	
5.	L. Khlori	Chairman	
6.	Dr. Chomthong Rajen	Member	
7.	Ngarth Puth Moya	.	

Resolutions/Report.

- ① AQAR errors have been resolved
- ② To prepare prospectus, institutional and academic calendars by 10th June.